

Registration Instructions

As of May 5, the competition classes and the online registration have been revised. If you registered before that date and the changes affect you, please notify Gerry Snapp so that registration information can be corrected.

- Registration is open for the 4-H National Western Heritage Conference & Invitational Cowboy Shoot. 4-H families & friends from all states (including Missouri) that participate in the conference must complete registration via the Missouri 4-H Online system.
- Everyone that registers must sign up as a 4-H member or leader...even if you are not currently a recognized 4-H member or leader...and don't plan to be. No Missouri member or leader fees will be assessed. Even when the system tells you not to enroll unless a leader or member...you will have to. This exception is only for the national conference.
- Missouri and national participants should add extended family members, non-4-H siblings, etc. to your Family Profile. No need to create a different profile for grandma and grandpa or friend.
- All ages invited to participate in the Western Heritage Conference, but only recognized 4-H members, enrolled in the Western Heritage project and have received the appropriate training from a 4-H Western Heritage leader may compete in the Shooting, Clothing, and History competitions. All youth(8-18) may enter the Working Demonstration Contest. Everyone will participate in tours, workshops, meals, special programs, etc.
- Age/Division discrepancy - The Missouri 4-H Online system is set up to classify youth according to the Missouri age guidelines – which will be different than Montana; and perhaps other states. We will honor the official 4-H age as recognized by your state. This means that the registration system will have to be manually over-ridden, after you register. Missouri's official "4-H age" is determined by age prior to Jan 1 of the current calendar year. If your state's determination date is different; AND it will make a difference what division you compete in – please notify us via email. Contact Missouri Shooting Sports State Coordinator, Gerry Snapp snappg@missouri.edu If it doesn't make a difference in the competition classes – then no need to make any manual changes.
- 11 year old dilemma – Part of the growing pains we are experiencing in the 4-H Western Heritage project is not having consistent competition divisions from state to state. Montana and Missouri – the 2 most active and the 2 largest enrollment states have reached a compromise for this year's conference; but it's still not 100% consistent. So, to accommodate state policy, during the registration process 11 year olds will be asked to indicate whether they will compete in the youngest age division and shoot rimfire rifle only (Montana); OR will compete with all 3 guns (Missouri). Whichever state you are enrolled in – you must indicate the appropriate option according to your STATE POLICY.

Missouri Only – State Western Heritage Event Only registration will not be available until around June 1 and will be a separate registration process.

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Registering for the 4-H Western Heritage national conference

Participants outside of Missouri or non-4-H Missouri Participants (Missouri 4-H'ers skip to the Event Registration section on page 2)

You will be registering for this event in the Missouri 4HOnline system. If your state uses 4HOnline you will be familiar with the process, however your state and Missouri cannot share information about you in the system.

Therefore we need you to enroll in Missouri to register for the event. This will provide us not only with your registration information but also the key health form information for each individual (adult and youth) participating in the event and allow you to register.

You will need:

- Computer/tablet with Internet access
- valid mailing address
- valid e-mail address (no "fake" addresses allowed)
- web browser ([Chrome](#) or [Firefox](#) preferred – **DO NOT USE INTERNET EXPLORER-DATA GETS LOST**)
- Insurance card/medical information
- Each member present to read and sign authorizations

1. Start at <https://mo.4honline.com>
2. Choose: **I need to set up a profile and select STATE OFFICE as the county** and fill in the appropriate information. Role = Family
3. Click **Create Log In**
4. **Complete your family profile on the next screen.** This information will carry over when you create each family member's individual profile. (you do not need to update the password at this step, you can skip those fields)
5. **Member List** Now you will begin to add family members to the profile so that you can then register them for an event.
6. **Select Add A New Family Member** (Adults over 18 and youth are ages 5-18, those youth under 5 will be asked about during event registration but will not be entered in the system)
7. **Continue to complete all necessary fields, authorizations and health information.**
8. Club: Select Out of State Event Participant and click ADD club . Click Continue
9. Project: Select a project and click ADD PROJECT (it doesn't matter which one, it's required to move on). Click Continue. No choices must be made on the group page. Click continue

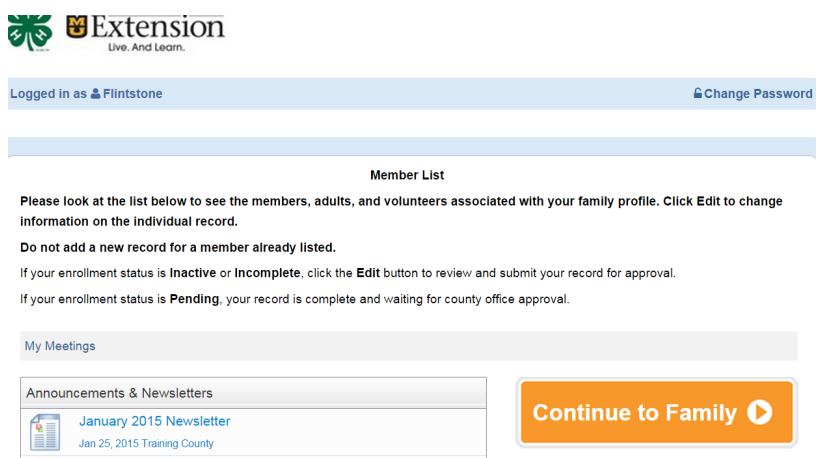
Add A New Family Member



10. You will receive an invoice for youth. Do not worry, we are not going to charge you an enrollment fee. Do not, at this time enter a credit card. Continue through this process and select COUNTY/CLUB 4-H CHECK. We will void this transaction. Continue to submit the enrollment.
11. Once you have completed an enrollment you will return to the Member list page, you will now see the youth or adult in the member list. Continue to add all family members attending over the age of 5.
12. Skip to step 3 in the next section.

Registering for an Event

1. Log into the family profile record.
2. Click on the Continue to Family button.
3. Scroll to the bottom of the screen to the section called Register a Member in an Event.
4. Select the family member needing to register
5. Select the event to register for (4-H Western Heritage conference (national)).
6. Read any information provided under Files to Download.
7. Click the Register button Fill out the registration information
8. Payment will be made for each individual registration. Credit cards are accepted and will be charged once registration is reviewed and accepted. Check payments must be made within seven (7) days of registration. Checks should be made payable to: University of Missouri and be mailed to: 4-H Western Heritage Conference; 1110 S. College Avenue; Columbia, MO 65211-3410



Extension
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Logged in as Flintstone [Change Password](#)

Member List

Please look at the list below to see the members, adults, and volunteers associated with your family profile. Click **Edit** to change information on the individual record.

Do not add a new record for a member already listed.

If your enrollment status is **Inactive** or **Incomplete**, click the **Edit** button to review and submit your record for approval.

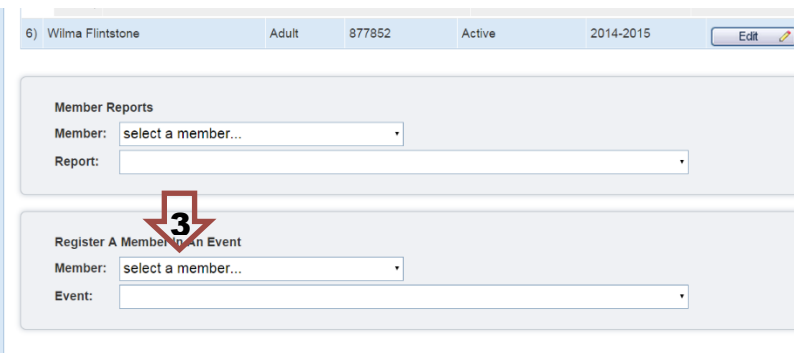
If your enrollment status is **Pending**, your record is complete and waiting for county office approval.

My Meetings

Announcements & Newsletters

January 2015 Newsletter
Jan 25, 2015 Training County

Continue to Family



6) Wilma Flintstone	Adult	877852	Active	2014-2015	Edit
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Member Reports

Member:

Report:

Register A Member in an Event

Member:

Event: